

**Texas Education Agency  
Standard Application System (SAS)**

<b>2017–2019 Expanding Access to Advanced Academics</b>				
<b>Program authority:</b>	General Appropriations Act, Article III, Rider 8, 84 <sup>th</sup> Texas Legislature			<b>FOR TEA USE ONLY</b> Write NOGA ID here:  Place date stamp here.  <div style="text-align: right; transform: rotate(90deg);">             RECEIVED              TEXAS EDUCATION AGENCY              2017 JUN 27 AM 10:18              DOCUMENT CONTROL CENTER              REGISTRATION           </div>
<b>Grant Period:</b>	August 15, 2017, to May 31, 2019			
<b>Application deadline:</b>	5:00 p.m. Central Time, June 27, 2017			
<b>Submittal information:</b>	One original and two copies of the application, printed on one side only and signed by a person authorized to bind the applicant to a contractual agreement, must be received no later than the aforementioned date and time at this address:  Document Control Center, Grants Administration Division Texas Education Agency, 1701 North Congress Ave Austin, TX 78701-1494			
<b>Contact information:</b>	Lauren Dwiggin, lauren.dwiggin@tea.texas.gov; (512) 463-8864			
<b>Schedule #1—General Information</b>				
<b>Part 1: Applicant Information</b>				
Organization name	County-District #			Amendment #
Frankston ISD	001904			
Vendor ID #	ESC Region #			
	7			
Mailing address	City	State	ZIP Code	
P.O Box 428	Frankston	TX	75763	
<b>Primary Contact</b>				
First name	M.I.	Last name	Title	
Ed		Prater	Executive Director of Grants	
Telephone #	Email address		FAX #	
903 876-5920	edprater@frankstonisd.net		903 876-5922	
<b>Secondary Contact</b>				
First name	M.I.	Last name	Title	
Edgar		Rodriguez	High School Principal	
Telephone #	Email address		FAX #	
903 876-3219	edgarrodriguez@frankstonisd.net		903 876-4558	
<b>Part 2: Certification and Incorporation</b>				

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.

**Authorized Official:**

First name	M.I.	Last name	Title
Ed		Prater	Executive Director of Grants
Telephone #	Email address		FAX #
903 876-5920	edprater@frankstonisd.net		903 876-5922
Signature (blue ink preferred)	Date signed		

June 26, 2017

*Only the legally responsible party may sign this application.*

701-17-102-004

RFA #701-17-102; SAS #264-17  
2017–2019 Expanding Access to Advanced Academics

2017-016525

**Schedule #1—General Information**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
3	Certification of Shared Services	<input type="checkbox"/>	<input type="checkbox"/>
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7	Payroll Costs (6100)	See Important Note For Competitive Grants*	<input type="checkbox"/>
8	Professional and Contracted Services (6200)		<input type="checkbox"/>
9	Supplies and Materials (6300)		<input type="checkbox"/>
10	Other Operating Costs (6400)		<input type="checkbox"/>
11	Capital Outlay (6600)		<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

**\*IMPORTANT NOTE FOR COMPETITIVE GRANTS:** Schedules #7, #8, #9, #10 and #11 are required schedules if any dollar amount is entered for the corresponding class/object code on Schedule #6—Program Budget Summary. For example, if any dollar amount is budgeted for class/object code 6100 on Schedule #6—Program Budget Summary, then Schedule #7—Payroll Costs (6100) is required. If it is either blank or missing from the application, **the application will be disqualified.**

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On this date:

Via telephone/fax/email (circle as appropriate)

By TEA staff person:

Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 001904	Amendment # (for amendments only):
<b>Part 1: Required Attachments</b>	

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
1.	Memorandum of Understanding	For applicants within Focus Area 2, a signed or draft Memorandum of Understanding (MOU) between participating entities, including program responsibilities and assurances must be attached. See Written Agreement Template for instructions.

<b>Part 2: Acceptance and Compliance</b>
By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances. <b>Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.</b>

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the program guidelines for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**
☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant provides assurance that the students will not be required to pay for Advanced Placement (AP) courses, with the exception of AP exams (funding may be used to assist students in paying for AP exam fees).
4.	The applicant provides assurance that the students will be provided the opportunity to take AP exam(s) for the courses taken.

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**Schedule #3—Certification of Shared Services**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

I, as one of the below member entity authorized officials, certify that to the best of my knowledge, the information contained in this application is correct and complete, that the entity that I represent has authorized me to file this application, and that such authorization action is recorded in the minutes of the local agency's board meeting.

The participating or intermediate education agency named has been designated as the administrative and fiscal agent for this project and is authorized to receive and expend funds for the conduct of this project. The fiscal agent is accountable for all shared services arrangement (SSA) activities and is therefore responsible for ensuring that all funds including payments to members of SSAs are expended in accordance with applicable laws and regulations.

All participating agencies have entered into a written SSA agreement that describes the responsibilities of the fiscal agent and SSA members, including the refund liability that may result from on-site monitoring or audits and the final disposition of equipment, facilities, and materials purchased for this project from funds specified below.

It is understood that the fiscal agent is responsible for the refund for any exceptions taken as a result of on-site monitoring or audits; however, based upon the SSA agreement, which must be on file with the fiscal agent for review, the fiscal agent may have recourse to the member agencies where the discrepancy(ies) occurred.

Any additional funds that result from an increase will not require additional signatures. **Each member identified below acknowledges accountability for the requirements contained in the provisions and assurances listed in Schedule #2, Parts 2 and 3, as applicable.** Each member entity certifies its agreement to participate in this SSA, as stated throughout this grant application.

#	County-District # and Name	Authorized Official Name and Signature	Telephone Number and Email Address	Funding Amount
<b>Fiscal Agent</b>				
1.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
<b>Member Districts</b>				
2.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
3.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
4.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
5.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
6.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
7.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
8.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	

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**Schedule #3—Certification of Shared Services (cont.)**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

#	County-District # and Name	Authorized Official Name and Signature	Telephone Number and Email Address	Funding Amount
<b>Member Districts</b>				
9.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
10.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
11.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
12.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
13.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
14.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
15.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
16.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
17.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
18.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
19.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
20.	County-District #	Name	Telephone number	Funding amount
	County-District Name		Email address	
<b>Grand total:</b>				

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**Schedule #4—Request for Amendment**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Grants Administration Division, Texas Education Agency, 1701 N. Congress Ave., Austin, TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-9564.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend the Application" guidance posted in the Amendment Submission Guidance section of the Grants Administration Division [Administering a Grant](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
1.	Schedule #7: Payroll	6100	\$	\$	\$	\$
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost ( %):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 4: Amendment Justification**

Line #	Schedule # Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Frankston ISD is a small rural school district located in East Texas. Frankston ISD is looking for opportunities to increase the college and career readiness of our students. Frankston ISD is interested in launching Advanced Placement course offerings. Currently we do not offer Pre-AP or AP courses and we would like to start a new AP program. Advanced Placement is a form of advanced academics that would allow our students to access rigorous courses with the potential of earning college credit through performance on AP exams. When our students are taking AP courses, they will be demonstrating to college admission officers that they have sought out an educational experience that will prepare them for success in college and beyond.

This will also allow us to help offer professional development and training for our teachers. Our teachers will attend AP summer institutes to help develop their skills in providing the rigor students need to be successful in college and career choices. Our teachers will work with their students to develop and apply the skills, abilities, and content knowledge they will need later in college.

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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**Schedule #6—Program Budget Summary**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

Program authority: General Appropriations Act, Article III, Rider 8, 84th Texas Legislature

Grant period: August 15, 2017, to May 31, 2019

Fund code/shared services arrangement code:  
429/5842**Budget Summary**

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #7	Payroll Costs (6100)	6100	\$1,100	\$	\$1,100
Schedule #8	Professional and Contracted Services (6200)	6200	\$13,985	\$	\$13,985
Schedule #9	Supplies and Materials (6300)	6300	\$15,800	\$	\$15,800
Schedule #10	Other Operating Costs (6400)	6400	\$700	\$	\$700
Schedule #11	Capital Outlay (6600)	6600	\$	\$	\$
Total direct costs:			\$31,585	\$	\$31,585
Percentage% indirect costs (see note):			N/A	\$	\$
Grand total of budgeted costs (add all entries in each column):			\$31,585	\$	\$31,585

**Shared Services Arrangement**

6493	Payments to member districts of shared services arrangements	\$	\$	\$
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**Administrative Cost Calculation**

Enter the total grant amount requested:	\$31,585
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	\$4,737

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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<b>Schedule #7—Payroll Costs (6100)</b>				
County-district number or vendor ID: 001904			Amendment # (for amendments only):	
Employee Position Title		Estimated # of Positions 100% Grant Funded	Estimated # of Positions <100% Grant Funded	Grant Amount Budgeted
<b>Academic/Instructional</b>				
1	Teacher			\$
2	Educational aide			\$
3	Tutor			\$
<b>Program Management and Administration</b>				
4	Project director			\$
5	Project coordinator			\$
6	Teacher facilitator			\$
7	Teacher supervisor			\$
8	Secretary/administrative assistant			\$
9	Data entry clerk			\$
10	Grant accountant/bookkeeper			\$
11	Evaluator/evaluation specialist			\$
<b>Auxiliary</b>				
12	Counselor			\$
13	Social worker			\$
14	Community liaison/parent coordinator			\$
<b>Education Service Center (to be completed by ESC only when ESC is the applicant)</b>				
15	ESC specialist/consultant			\$
16	ESC coordinator/manager/supervisor			\$
17	ESC support staff			\$
18	ESC other			\$
19	ESC other			\$
20	other			\$
<b>Other Employee Positions</b>				
21	Title			\$
22	Title			\$
23	Title			\$
24	Subtotal employee costs:			\$
<b>Substitute, Extra-Duty Pay, Benefits Costs</b>				
25	6112	Substitute pay		\$1,100
26	6119	Professional staff extra-duty pay		\$
27	6121	Support staff extra-duty pay		\$
28	6140	Employee benefits		\$
29	61XX	Tuition remission (IHEs only)		\$
30	Subtotal substitute, extra-duty, benefits costs			\$1,100
31	<b>Grand total (Subtotal employee costs plus subtotal substitute, extra-duty, benefits costs):</b>			<b>\$1,100</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division [Administering a Grant](#) page.

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<b>Schedule #8—Professional and Contracted Services (6200)</b>		
County-district number or vendor ID: 001904		Amendment # (for amendments only):
<b>NOTE:</b> Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.		
<b>Professional and Contracted Services</b>		
#	Description of Service and Purpose	Grant Amount Budgeted
1	AP exam X 30 students	\$2,820
2	PSAT exam X 70 students	\$420
3	AP summer institute X 3	\$2,100
4	AP Workshop for administrators	\$275
5	AP Workshop 2 day for teachers X 3	\$1,470
6	AP mentoring X 3	\$2,700
7	SAT exam X 70	\$4,200
8		\$
9		\$
10		\$
11		\$
12		\$
13		\$
14		\$
<b>a. Subtotal of professional and contracted services:</b>		<b>\$13,985</b>
<b>b. Remaining 6200—Professional and contracted services that do not require specific approval:</b>		<b>\$</b>
<b>(Sum of lines a and b) Grand total</b>		<b>\$13,985</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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<b>Schedule #9—Supplies and Materials (6300)</b>		
County-District Number or Vendor ID: 001904		Amendment number (for amendments only):
<b>Expense Item Description</b>		<b>Grant Amount Budgeted</b>
6300	Total supplies and materials that do not require specific approval:	\$15,800
<b>Grand total:</b>		<b>\$15,800</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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<b>Schedule #10—Other Operating Costs (6400)</b>		
County-District Number or Vendor ID: 001904		Amendment number (for amendments only):
<b>Expense Item Description</b>		<b>Grant Amount Budgeted</b>
6412	Travel for students to conferences (does not include field trips). Requires authorization in writing. Specify purpose:	\$
6413	Stipends for non-employees other than those included in 6419	\$
6419	Non-employee costs for conferences. Requires authorization in writing.	\$
64XX	Hosting conferences for non-employees. Must be allowable per Program Guidelines, and grantee must keep documentation locally.	\$
Subtotal other operating costs requiring specific approval:		\$
Remaining 6400—Other operating costs that do not require specific approval:		\$700
<b>Grand total:</b>		<b>\$ 700</b>

In-state travel for employees does not require specific approval.

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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<b>Schedule #11—Capital Outlay (6600)</b>				
County-District Number or Vendor ID: 001904			Amendment number (for amendments only):	
#	Description and Purpose	Quantity	Unit Cost	Grant Amount Budgeted
<b>6669—Library Books and Media (capitalized and controlled by library)</b>				
1		N/A	N/A	\$
<b>66XX—Computing Devices, capitalized</b>				
2			\$	\$
3			\$	\$
4			\$	\$
5			\$	\$
6			\$	\$
7			\$	\$
8			\$	\$
9			\$	\$
10			\$	\$
11			\$	\$
<b>66XX—Software, capitalized</b>				
12			\$	\$
13			\$	\$
14			\$	\$
15			\$	\$
16			\$	\$
17			\$	\$
18			\$	\$
<b>66XX—Equipment, furniture, or vehicles</b>				
19			\$	\$
20			\$	\$
21			\$	\$
22			\$	\$
23			\$	\$
24			\$	\$
25			\$	\$
26			\$	\$
27			\$	\$
28			\$	\$
<b>66XX—Capital expenditures for additions, improvements, or modifications to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance)</b>				
29				\$
<b>Grand total:</b>				<b>\$0</b>

For budgeting assistance, see the Allowable Cost and Budgeting Guidance section of the Grants Administration Division Administering a Grant page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 1: Student/Teacher Demographics of Population To Be Served With Grant Funds.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comment section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program. Response is limited to space provided. Use Arial font, no smaller than 10 point.

Student Category	Student Number	Student Percentage	Comment
Economically disadvantaged	120	48 %	
Limited English proficient (LEP)	4	1.6 %	
Disciplinary placements	106	42 %	Number of placements, students are duplicated.
Attendance rate	NA	96.2 %	
Annual dropout rate (Gr 9-12)	NA	2.3 %	
Teacher Category	Teacher Number	Teacher Percentage	Comment
1-5 Years Exp.	2	14 %	
6-10 Years Exp.	1	7 %	
11-20 Years Exp.		%	
20+ Years Exp.		%	
No degree		%	
Bachelor's Degree		%	
Master's Degree		%	
Doctorate		%	

**Part 2: Students/Teachers To Be Served With Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

**School Type:** ☒ Public ☐ Open-Enrollment Charter ☐ Private Nonprofit ☐ Private For Profit ☐ Public Institution

**Students**

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
												15	15	30

**Teachers**

PK	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
												2	1	3

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Via telephone/fax/email (circle as appropriate)

By TEA staff person:

**Schedule #13—Needs Assessment**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired outcome or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. If this application is for a district level grant that will only serve specific campuses, list the name of the campus(es) to be served and why they were selected. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Our goal at Frankston High School is to produce college and career ready graduates to ensure post-secondary success. In order to achieve our goal, we must create opportunities to challenge our students during their high school career. We currently do not offer Advanced Placement courses and we would like to offer 3 courses within the next 2 years. The courses we would like to offer are AP Spanish Language and Culture, AP United States Government and Politics, and AP Computer Science. We have selected these courses based on the success and interest of our students in similar courses.

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**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Increase the number of college and career ready students.	AP courses will help prepare students beyond high school.
2.	Provide opportunities for student achievement and success in college.	Rigor of AP classes will increase student achievement in college level classes.
3.	Improve test scores for all students.	Allow all students the opportunity to take and successfully pass the PSAT and SAT.
4.	Improve rigor for students.	Training our teachers through the AP summer institute and other professional development will improve classroom instruction.
5.	Improve student performance and increase college graduation rate.	This program will prepare our students for college entrance exams, college credit and ensure their ability to graduate from college.

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**Schedule #14—Management Plan**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	High School Principal	Certified administrator, experience in Advanced Placement programs.
2.	Counselor	Certified counselor, experience in preparing students for college and career successes.
3.	Teachers	Certified in content offered for AP credit, success in preparing students for college and career successes.
4.	Central Office Administrator	Experience and success in successfully deploying and implementing grants.
5.		

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Identify and prepare teachers	1. Identify AP teachers	09/01/2017	01/01/2018
		2. Teacher professional development (ongoing)	01/01/2018	06/01/2019
		3. AP summer institute	05/01/18	09/01/2018
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Test students	1. PSAT all 10 <sup>th</sup> grade	10/01/2017	12/01/2017
		2. SAT all 11 <sup>th</sup> grade	04/01/2018	07/01/2018
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
3.	Identify AP students	1. Open enrollment of AP courses	XX/XX/XXXX	XX/XX/XXXX
		2. Identify students for AP courses	XX/XX/XXXX	XX/XX/XXXX
		3. Enroll students for AP courses	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Start AP classes	1. Begin AP classes	08/15/2018	06/01/2019
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
5.	Evaluate AP program	1. Ongoing evaluation	09/01/2017	07/01/2019
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Unless pre-award costs are specifically approved by TEA, grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Frankston ISD continually evaluates and adjusts in the maintaining our goals and objectives. Administrative staff meet weekly and monthly to communicate progress and evaluations of ongoing initiatives. Campus administrators meet weekly and monthly with teachers to evaluate campus and course goals. Our counseling staff reaches out to students and parents in communication with all students. Teachers have the responsibility of contacting all parents to express student achievement for all students. The high school reaches out to parents of both struggling and high achieving student. Both the campus and central office have teams that include parents, teachers, and community members to continue to maintain a positive culture and climate.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Frankston ISD is creating a new AP program. Continuous monitoring and adjustments will be made through the grant period and beyond. This grant is helping to create the base of a successful AP program. The high school will form a committee of teachers, students, parents, and administrators to evaluation and improve the program to be successful beyond the scope of this grant.

By offering Advanced Placement courses, our students, parents, and community will better understand the benefits of the courses and increase our students' academic skill set. In order to experience success, we will have to create a school schedule that provides additional learning opportunities for our students.

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**Schedule #15—Project Evaluation**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Report on teacher professional development	1.	Teachers will report on professional development with administrators
		2.	Campus will monitor and adjust professional development
		3.	
2.	Campus will disaggregate student progress on benchmarks and testing	1.	Benchmarks
		2.	PSAT
		3.	SAT
3.	Successful completion of AP courses	1.	AP Benchmarks
		2.	AP scores
		3.	College credit
4.		1.	
		2.	
		3.	
5.		1.	
		2.	
		3.	

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each semester will consist of a final exam given on the software that will allow the student to demonstrate mastery of the course with a course grade of 90% or higher. Also, after school tutorials will be mandatory for grades below an 80% prior to any major exam. During semester 4, afterschool tutorials will be given to review students using College Board resources.

Frankston High School will collect data through daily attendance, PSAT, SAT and AP scores to evaluate and modify as needed. We will use the AP Potential program available through the College Board. This will allow us to identify and analyze our students.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**TEA Program Requirement 1:** Clearly describe the applicant's vision for improving college and career readiness, through expanding advanced academics. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

By offering Advanced Placement courses, our students, parents, and community will better understand the benefits of the courses and increase our students' academic skill set. In order to experience success, we will have to create a school schedule that provides additional learning opportunities for our students. Also, our teachers will need professional development and resources to provide engaging lessons that allow students opportunities to demonstrate learning through various outcomes. Learning opportunities will be created outside the classroom as well to allow the students full exposure to the content through business and higher education partnerships. Throughout the learning process, our students will be exposed to various assessments that will provide valuable data our team will use to shape our instructional practice and create interventions when needed.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**TEA Program Requirement 2a:** Describe in detail how the applicant will select AP course(s) that are valuable for students in their LEA/region (grounded in data that supports the decision). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

We currently do not offer Advanced Placement courses and we would like to offer 3 courses within the next 2 years. The courses we would like to offer are AP Spanish Language and Culture, AP United States Government and Politics, and AP Computer Science. We have selected these courses based on the success and interest of our students in similar courses.

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County-district number or vendor ID: 001904

Amendment # (for amendments only):

**TEA Program Requirement 2b:** Describe in detail how the applicant will provide adequate space, instructional materials, and internet access (if utilizing online/blended learning) for AP courses. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Frankston will utilize our current classrooms and will use College Board resources. No facility upgrades are needed to accommodate this project. We also have a distance learning room used for college dual credit classes. Our campus infrastructure is connected with fiber to a 500 Mb internet connection through our Regional Service Center VII. We have a campus wide wireless network using Aerohive Access Points and Cisco switches.

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County-district number or vendor ID: 001904

Amendment # (for amendments only):

**TEA Program Requirement 2c:** Describe in detail how the applicant will set the expectation that students will participate in the corresponding AP exam(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

At Frankston ISD, Every Child Matters. We expect all students can reach their potential and we will supply a support system designed to help every child. Frankston has a number of support systems including before and after school tutorials, individualized instruction, advisory period and peer mentoring. In order to experience success, we will have to create a school schedule that provides additional learning opportunities for our students. Also, our teachers will need professional development and resources to provide engaging lessons that allow students opportunities to demonstrate learning through various outcomes.

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County-district number or vendor ID: 001904

Amendment # (for amendments only):

**TEA Program Requirement 2d:** Describe in detail how the applicant will recruit and retain highly-qualified teachers for AP course(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Frankston ISD attends area job fairs to recruit highly-qualified teachers. Frankston reaches out and networks to locate and hire teachers. We will seek out successful AP programs at other schools. We also advertise in different media and publications. Frankston has a stipend program in place to help retain highly sought positions. We offer quality professional development. Frankston High School has a culture and climate where all staff feel appreciated and valued. Staff knows they are supported, along with good working conditions and a positive environment.

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County-district number or vendor ID: 001904

Amendment # (for amendments only):

**TEA Program Requirement 2e:** Describe in detail how the applicant will provide initial and ongoing professional development to AP teachers through training, coaching, and mentoring opportunities. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Frankston AP instructors will attend professional development leading up to designing the AP program. They will attend the AP summer institute. Frankston will allow teachers ongoing time to network with area and regional AP teachers. Attend any AP or relevant training. We will provide coaching and mentoring as needed, weekly and monthly meetings with campus instructional leadership to discuss progress and program growth.

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Amendment # (for amendments only):

**TEA Program Requirement 2f:** Describe in detail how the applicant will allocate staff time to ensure the success of AP courses and facilitate AP exam administration. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Frankston will allow for extra planning periods or release time for adequate planning and implementation. We will ensure, encourage, and provide resources. Frankston will provide time, materials and staff to ensure proper testing protocol.

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Amendment # (for amendments only):

**TEA Program Requirement 2g:** Describe in detail how the applicant will recruit students to enroll in new AP course(s), include the projected number students to be served by the grant during each year of implementation as well as the projected number students impacted by grant services over time. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Frankston has created a new Career and College Readiness Counselor to help facilitate this process. Our new counselor will reach out to all students to provide opportunities to enroll in AP courses. They will set meeting up with students and parents to explore all facets of AP opportunities. The projected number of students in the AP courses is 10 per class, with three classes for a total of 30 students.

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County-district number or vendor ID: 001904

Amendment # (for amendments only):

**TEA Program Requirement 2h:** Describe in detail how the applicant will market the AP purpose and benefits to students and parents/guardians. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Frankston's new College and Career Readiness Counselor will provide information of the benefits of the AP program. They will have scheduled meetings to inform students and parents/guardians. These meetings will be offered at various locations, times, and dates to ensure flexibility for parents.

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County-district number or vendor ID: 001904

Amendment # (for amendments only):

**TEA Program Requirement 3:** Explain how the applicant intends to promote sustainability and access to quality advanced academics opportunities as a result of this grant. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Frankston believes that all students can be successful. By offering Advanced Placement courses, our students, parents, and community will better understand the benefits of the courses and increase our students' academic skill set. In order to experience success, we will have to create a school schedule that provides additional learning opportunities for our students. Also, our teachers will need professional development and resources to provide engaging lessons that allow students opportunities to demonstrate learning through various outcomes. Learning opportunities will be created outside the classroom as well to allow the students full exposure to the content through business and higher education partnerships. Throughout the learning process, our students will be exposed to various assessments that will provide valuable data our team will use to shape our instructional practice and create interventions when needed.

We will continue to support and grow this AP program. Advanced Placement is a form of advanced academics that would allow our students to access rigorous courses with the potential of earning college credit through performance on AP exams. When our students are taking AP courses, they will be demonstrating to college admission officers that they have sought out an educational experience that will prepare them for success in college and beyond.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 001904

Amendment # (for amendments only):

**TEA Program Requirement 4:** Charter school district applicants and applications that include charter schools as part of an SSA must clearly demonstrate how they will serve students within rural district attendance areas outlined in the eligibility list. All other applicants may leave this response blank. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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